

Lebanese

Mona khatib

35
years old



Training & E-Learning Specialist /Instructional Designer

Phone number: +96176652512

Email: monalkhatib@gmail.com

Portfolio: www.monaalkhatib.com

EDUCATION

Jinan University

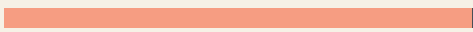
2009-2012
Bachelor Degree in Elementary education

Balamand University

2022-Inprogress
Master Degree in Instructional Design

SKILLS

Capacity Building Skills



Content Development



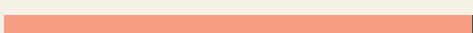
Monitoring & Evaluation



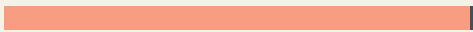
LMS & Technologies use



Training & Facilitation Skills



Creativity



Communication & Flexibility



EXPERIENCE

■ Learning Designer
2024-Current | Rumie Academy

■ Instructional Designer
2022-2023 | Gobee - Warchild

■ Training & E-Learning Specialist
2016 - 2022 | War child - CWTL EdTech program

■ Teacher Trainer
2014 - 2016 | International Rescue Committee

■ Center Coordinator
2013 - 2014 | Terre Des Somme

■ Teacher
2011 - 2013 | Al Jinan School

Technical Experience

- Designed teaching and learning packages based on most recent pedagogical insights.
- Conducted, edited and designed E-learning trainings content and frame works
- Conducted global trainings & presentations (Amsterdam, Utrecht, Uganda, Sudan, &Jordan)
- Led an international game content development & wrote 150 instructional video scripts.
- Conducted evaluations to assess the program effectiveness
- Developed technology-focused trainings & formulated strategies for implementation
- Created engaging and interactive learning curricula for children and adults
- Designed and wrote educational multimedia content from script to animation to voice- over.
- Implemented a blend of instructional methods and Designed course materials
- Conducted technical reviews and evaluated user-friendly interactivity features

Top Certificates

- Education Game Design/Utrecht
- LEGO in Education/Billund
- Research Methodologies/Amsterdam
- Multi Media Design/Utrecht
- HEAT/Norway

Management Experience

- Coordinated with Donors (UBS, DOB) and helped in writing proposals
- Managed Partnerships with NGOS that implemented CWTL Program
- Supported in Research & Evaluations

References available upon request!

