

Mona khatib

35

years old



Global Trainer
Instructional designer

+96176652512

monalkhatib@gmail.com

linkedin.com/in/mona-khatib-4a742017a

EDUCATION

Jinan University

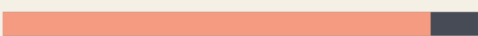
2009-2012
Bachelor Degree in Elemantary education

Balamand University

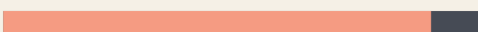
2022-Inprogress
Master Degree in Instructional Design

SKILLS

Capacity building skills



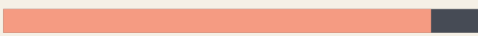
Content development



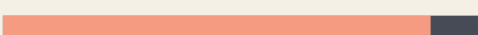
Monitoring & evaluation



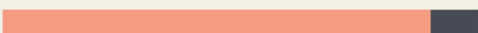
LMS & Technologies use



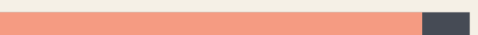
Training & facilitaion skills



Creativity



Communication & flexibility



Training Speciality

Corporate Training

Soft Skills

Management & Business

Data Base & SQL

Digital Learning

Education & PSS

Digital Marketing

Experience



■ Global Trainer

Present | The Knowledge Academy

■ Learning Designer

Jan 2024 - Jan 2025 | Rumie Academy

■ E- Learning Consultant

Jul 2023 - Jul 2024 | Warchild - Gobee Program

■ Founder & General Manager

June 2022 - Present | Genie Shop

■ Learning & Quality Manager

Jan 2021 - June 2023 | Warchild - Can't Wait to Learn Digital Program

■ Training & E-Learning Specialist

Sep 2016 - Dec 2020 | Warchild - Can't Wait to Learn Digital Program

■ Teacher Trainer

Jul 2014 - Aug 2016 | International Rescue Committee

■ Center Coordinator

Jul 2013 - June 2014 | Terre Des Somme

■ Teacher

Sep 2011 - Sep 2013 | AL Jinan School

Software's Expertise

- Articulate 360
- Canva Pro
- Vyond
- Microsoft and Google Suite

OTHER SKILLS



- Supported in research & evaluations
- Supported in writing proposals
- Coordinated with Donors (UBS, DOB) and prepared MOUs
- Built partnerships and assessed administration parts (PR, PO, Contracts, etc.)



References available upon request!